



**TITLE/NAME OF POLICY: Bursary Policy**

**Policy # 2023-07**

**Document Classification: Policy**

**Related By-Law(s):**

**Related Legislation (if applicable):**

**Related Procedure:**

Document control:

Implementation	Date: September 2023
Next Review By Board	Date: September 2024

POLICY purpose: To ensure skaters and their families who require additional assistance to continue to skate with WTSC can access WTSC Club Bursary Funds

POLICY scope: All members of WTSC

POLICY statement:

WTSC has a limited amount of bursary funds available at the start of each Skate Canada skating season available to disburse to registered skaters and their families. The total amount may vary from year to year.

Advertisement for WTSC Club Bursary will be done through Club Handbook, Facebook and posted on Financial Assistance page on club website.

To apply for a bursary, the skater's family should submit an email to [wtsc.info@gmail.com](mailto:wtsc.info@gmail.com) indicating their skater could benefit from financial assistance at this time.

Disbursements under \$200 per skater per session will be allocated by the Club Treasurer and a Director as they see appropriate. Any amount over \$200 to an individual skater for a specific skating session should be reviewed with the Board of Directors.

Bursary fees will be applied to skating fees. Assistance with skating equipment purchases will also be considered.

All requests will be kept confidential.

Families will be encouraged to access funds from entities outside WTSC such as Jumpstart which may be able to provide more substantial help. These can be found in the Club Handbook and on the club website.